

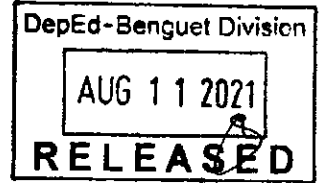


Republic of the Philippines  
**Department of Education**  
**Schools Division of Benguet**

August 10, 2021

**DIVISION MEMORANDUM**

No. 311 s. 2021



**TO:** Chief Education Supervisor, CID and SGOD  
 Public Schools District Supervisors, Coordinating Principals  
 Public Elementary and Secondary School Heads  
 School Stakeholders and All Others Concerned

**2021 BENGUET DIVISION BRIGADA ESKWELA KICK-OFF CEREMONY AND LAUNCHING OF DEPED LMS**

1. Pursuant to DepEd Memorandum No. 048 s. 2021 or the 2021 *BRIGADA ESKWELA* Implementing Guidelines, the Schools Division of Benguet shall conduct a limited face to face *Brigada Eskwela* and *Oplan Balik Eskwela Kick-off Ceremony* on August 17, 2021 to be hosted by Bokod District at Bokod National High School – Ambangeg Extension with the theme *Bayanihan para sa Paaralan*.
2. The activity aims to strengthen collaboration and partnership engagements that complement DepEd efforts to implement the Basic Education Learning Continuity Plan (BE-LCP) and to ensure the delivery of quality basic education notwithstanding the COVID 19 Pandemic.
3. The implementation of Brigada Eskwela shall comply with the required health standards, which include following social distancing measures and practicing proper hygiene consistent with the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) health protocols, Department of Health (DOH) health standards, local and national quarantine rules, and all other relevant protocols as detailed in DepEd and DepEd Task Force COVID-19 issuances.
4. The Kick-off Program, which will also highlight BRIGADA PAGBASA through launching of the DepEd LMS in Benguet shall commence at 8:00AM and participants to this event are teams from the Division Office, personnel and partners from Bokod District as enclosed in attachment 1 while tasks and assignments are in attachment 2.
5. Funds for this activity to cover lunch, AM and PM snacks shall be downloaded to the identified school in the District, concluding liquidation. Expenses incurred by the participants relative to this activity shall be charged to local funds subject to the accounting rules and regulations.
6. The Brigada Pagbasa, as part of Brigada Eskwela is an after-school reading program that envisions bringing together education partners and experts to help all learners read and become functionally literate. The Brigada Pagbasa will serve as a platform to synergize efforts and resources to address education-related challenges especially on literacy and numeracy. It will also create opportunities for all stakeholders to contribute possible solutions to the current gaps in the country's education system, especially in equipping the learners with 21<sup>st</sup> century skills.
6. Immediate dissemination to all concerned is desired.

**GLORIA B. BUYA-AO**  
 Schools Division Superintendent



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Attachment 1 (DM No. 311-5-2021)

**PARTICIPANTS FOR THE 2021 DEPED BENGUET BRIGADA ESKWELA AND  
 OPLAN BALIK ESKWELA KICK-OFF CEREMONY**

<b>PARTICIPANTS</b>	<b>NUMBER</b>	<b>REMARKS</b>
<b>SDS</b>	<b>1</b>	<b>Management Committee</b>
<b>ASDS</b>	<b>1</b>	
<b>Chiefs</b>	<b>2</b>	
<b>AO V/Legal</b>	<b>1</b>	
<b>PSDS/CID</b>	<b>4</b>	
<b>EPS/CID</b>	<b>6</b>	
<b>EPS SGOD</b>	<b>1</b>	
<b>SGOD</b> SMN SMME HRDD PR Physical facilities School Health	<b>23</b>	<b>Workforce</b>
<b>OSDS</b> Records General Services Budget and Finance Cash Personnel Supply	<b>11</b>	<b>Workforce</b>
<b>Bokod District</b>	<b>50</b>	

<b>SGOD</b>	<b>CID</b>	<b>OSDS</b>
<b>Kindly type the names</b>		



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	Joven Agtani Xylene Grail Kinomis Elvernice Fanged Paz Killase Flory Cayboen Freda Paclos Beverlyn Shane Berting	
Perimeter Fencing	Chairperson: Arvin Doman Co-chair: Dr. Abraham Ulep  Members: Melvin Alfredo Rollen Guivac	Responsible for the lay-out of perimeter fences
Carpentry and Painting	Chairperson: Aladin Dobinto Co-chair: Glenn Duguis Members: Sylvester Tasing Stephen Bulalin	Responsible for the repair of roofs and arm chairs
Water Sealed Toilet	Chairperson: Ceasar Lumaang Members: Fernando Perez Jerry Kiong	In-charge of the toilet pit digging
Transportation	Chairperson: Dr. Marcelino Samonte Members: Francis Buclay Joyce Gavino	Coordinate for the transportation of the committees
Food	Chairperson: Norbert Lartec Members: Araceli Galasgas Rosana Wales Zenaida Catanes	Oversee the meals and snacks of the working groups



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Attachment 2 (DM No. 311 S-2021)

**WORKING COMMITTEES FOR THE 2021 DEPED BENGUET BRIGADA ESKWELA  
 AND OPLAN BALIK ESKWELA KICK-OFF CEREMONY**

COMMITTEE	PERSONS RESPONSIBLE	TERMS OF REFERENCE
Management/Operating Committee	Chairperson: SDS GLORIA B. BUYA-AO Co-Chair: ASDS SAMUEL T. EGSAEN Jr.  Members: Chiefs AO V PSDS/EPS EPS SGOD	Oversee the Operational System
Registration/Attendance Committee	Chairperson: Merlyn Conchita de Guzman Members: Nerissa Barbosa BNHS-Ambangeg	Prepare Registration Sheets; Secure the number of participants attending the event; Prepare and distribute CA
Program and Invitation Committee	Chairperson: Erlinda Quinu-an Members: Shelby Sangao Greg Garcia	Review all relevant material before BE Program; Prepares Program Activities; Designing of tarpaulin, serving invites
Budget, Finance & Procurement	Chairperson: Florinda Pagoy Members: BNHS-Main BNHS-Ambangeg	Prepare and process procurement documents/WFP prior to BE
Wins Facility Construction	Chairperson: Denver Sin-ot Members: PTA Officers and Members	Prepare design and facilitate construction
Landscape, Tree planting, Gulayan sa Paaralan, Clean and Green	Chairperson: Wilfred Bagsao Members: Kenneth Kelcho	Facilitate landscaping and design of Gulayan sa Paaralan



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Duyao  
 Reina Duyao



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Security/Traffic	Chairperson: Samuel Ayangdan Members: PTA Officers and Members Harwel Cawas	Ensure security of the groups while working
Public Relations/Media	Chairperson: Francis Peckley Members: Lorna Yaco Jonalyn Gayaso	Document accomplishments of the activity
Brigada Pagbasa	Chairperson: Sonia Dupagan Members: Norbert Lartec Francis Peckley	Responsible for the reading program
DepEd LMS	Chairperson: Eric Wanson Co-chair: Santos Medina Bokod NHS-Ambangeg Extension Bokod - ICT personnel	Responsible for the launching of the DepED LMS
Triage	Chairperson: Dr. Mary Grace M. Gumpic Co-chair: Dr. Joane Bumanghat Members: Kristine Rosselle Wagus Duyao Reina Duyao	Ensure safety and protocol upon arrival and while working



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